|  |  |
| --- | --- |
| Name of School and Group/Organization | Date |
| Name/Purpose of Activity |
| How will funds be raised? |
| Location of fundraiser?□ This fundraiser is online only □ This fundraiser is online and distributed after school (Ex. Girl Scout Cookies)□ This fundraiser is during school hours □ This fundraiser is after school hours |
| Beginning Date | Ending Date | Total # of days | Beginning Time | Ending Time | How many students are involved? |
| □ This fundraiser does NOT include selling food. Send completed form signed by the Principal to Operations - LEC□ \*\*This fundraiser includes selling food. *Include Nutritional Labels for each item to be sold.* Email the completed form signed by the Principal and nutrition labels to schoolmeals@fcboe.org. *Please allow 10 business days for approval.* For additional information and clarification, please refer to the [Smart Snack FAQ Link](https://drive.google.com/file/d/1WZLDk1jsfkjgV7Kne0SOIvuiWWwwK7_i/view) |
| Name(s) of Supervising Staff |
| Supervising Staff’s Signature | Date |

|  |  |
| --- | --- |
| Principal’s Approval□ Approved□ Not Approved | Comments: |
| Principal’s Signature | Date |

\*\*\*\*\*BELOW FOR COUNTY OFFICE USE ONLY\*\*\*\*\*

|  |  |
| --- | --- |
| \*\*School Nutrition Director’s Approval□ Approved □ Not Approved □ Exempt □ Smart Snack | Comments: |
| School Nutrition Director’s Signature | Date |

|  |  |
| --- | --- |
| Assistant Superintendent’s Approval□ Approved□ Not Approved | Comments: |
| Assistant Superintendent’s Signature | Date |

*Revised 4/12/2023*